

# DRINKSTONE NEIGHBOURHOOD PLAN STEERING GROUP

## Minutes of the meeting on

**Tuesday 6 November 2018 at the Old Rectory, Drinkstone**

### Members present:

Ian Cooper (IC)  
David Craggs (DC)  
Jane Hill (JH)  
Peter Holborn (PH)  
Diana Hollins (DMH)  
Graham Todd (GT)  
Daphne Youngs (DY)

DY welcomed DC as a new Steering Group member.

ITEM		ACTION
1	<b>APOLOGIES FOR ABSENCE</b> Apologies received from JW, JS & IP. PH represented the other Environment Group members	
2	<b>NOTIFICATION OF ANY OTHER BUSINESS</b> IP confirmed that he is supposed to be investigating population growth for GT	IP
3	<b>The minutes were taken as read</b>	
4	<b>Review of actions from last meeting</b> <ol style="list-style-type: none"> <li>DY action to contact History Group: DY will contact Sheila Beswick on her return. Giles Youngs involved too. PH suggested that they should cast an eye over the Environmental Group report for historical relevance in the landscape appraisal.</li> <li>DY incorporated into questionnaire elements that came up during the Public Consultation.</li> <li>Capacity of utilities – we need to know. IP had said that he could find out for us. GT offered to investigate if IP cannot do it. It was noted that if there is a proposal for a large number of houses, then the infrastructure improvement will cost a huge amount. Whether the new Local Plan will take the cumulative effect into consideration is unknown, as is Drinkstone's future status.</li> <li>Questionnaire: almost all coming back on paper. Help in collecting / collating discussed. LH, GT, IC, DY, LS, TS JH offered. Lindi B and Lynne Woodward to be approached as well. PH reminded us that we must ensure that all data inputers respect confidentiality. DY will give list of recruits to LS and TS</li> </ol>	<b>JH</b> <b>DY</b>  <b>IP</b> <b>GT</b>  <b>LH, GT, IC, DY, LS, TS, JH</b>  <b>DY</b>

	<p>5. Draft Report GT is happy to write draft report; others will hand in technical appendices. 4th section, Policy and Plans, will be written by IP.</p> <p>6. PH, GT, DY reported on the overlap of Green Spaces and Built Space. Gt Waldringfield have done a superb job in presenting their information on buildings and landscape as an integrated whole. Worth emulating. If we use the same structure of reports for the built and landscape environments they can be smoothly meshed. DY will forward to all members the examples of reports done by other villages.</p> <p>AECOM will be getting in touch within 10 days. JH will put them in touch with DY for co-ordination.</p> <p>PH asked about the appropriate scale and relevance; he thinks there will be about 5 distinct types of landscape environment. DMH will consult Clive Paine (Local Historian) for information on history of Drinkstone houses.</p> <p>DY will compile list of needs, probably involving DY, JS, DC &amp; Nigel Rose (NR). NR is willing to do the photography</p> <p>DY to contact TS re shared work space on the village website.</p> <p>Contact with Junior and Youth Groups. JH has already met them and will distil the information gained.</p>	<p><b>GT</b> <b>IP</b></p> <p><b>DY</b></p> <p><b>DMH</b></p> <p><b>DY</b> <b>DY</b> <b>JH</b></p>
<b>5</b>	<p><b>Environment Group Report</b></p> <ol style="list-style-type: none"> <li>1. Footpath map has been replaced. It is not digitised and somehow we have to record where the footpaths are. PH thinks that we will need to draw our own; one map will have to show Public Rights of Way, with a proviso on limitations. PH hopes that TS will be able to help.</li> <li>2. Green Spaces – already discussed.</li> <li>3. Data Collection – plan to have it completed by end of 2018. Bio-diversity will be a separate appendix. DY noted that Built Characteristics will need to keep pace.</li> <li>4. Special Landscape Areas – additional degree of protection; IP says that we need to review our two SLAs [ (i) Blackbourne Valley (ii) side slopes dropping down to Hessematt &amp; Gedding].</li> <li>5. Field survey to a hard boundary needs to be included. Rickinghall / Botesdale have done a good one. PH reported that LH and Lindi B are already on to it.</li> <li>6. Photos have been organised.</li> <li>7. DC suggested using electoral roll to ensure that we cover everything</li> <li>8. PH asked for clarification on the Flood Zones 1, 2 &amp; 3. (Blackbourne and down by bridge are 2 &amp; 3). PH will follow this up. The questionnaire responses should show up surface flooding concerns.</li> <li>9. Weight restriction on bridges: IP was going to find out; DY will chase it up.</li> </ol>	<p><b>PH</b></p> <p><b>LH</b></p> <p><b>PH</b></p> <p><b>DY, IP</b></p>

